



Galveston County Drainage District # 2

Minutes of Board of Directors Regular Meeting

July 13, 2023

The Board of Directors (the "Board" or "Directors") of Galveston County Drainage District # 2 (the "District") met in regular session on the 13th day of July, 2023 at 4:04 p.m. in the meeting room of the District at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Wayne Hobgood	Director
Jack Ellison Jr.	Director
Angel Murphy	Director

All members of the Board were present, thus constituting a quorum. Also in attendance were Mr. Landry Cravens ("District Manager"), Ms. Monica A. Garza of Polley Garza PLLC, attorney for the District, Mr. Steve Haskins of Protocol Bookkeeping Inc., Ms. Candace Warren, Office Administrator for the District, Dean Oliver, Operator for the District, and Detective Matthew Cypert. Russell Lindsey was also present and in attendance. A copy of the sign-in sheet is attached hereto.

1. Call Meeting to Order

- a) Director Hobgood, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 4:04 p.m. and declared it open for such business as may regularly come before it.

2. Public Comments

- a) Mr. Lindsey discussed his Boat and RV storage facility located off Hwy. 2004 in LaMarque. He wanted to see if the District would be willing to forego having a 20' easement in favor of a 15' easement. Mr. Cravens advised that Mr. Lindsey would have an opportunity to discuss this further under the Engineer's Report.

3. Old Business:

- a) Regarding Amended and Restated Order Establishing a Records Management Program and Designation of Records Management Officer – Ms. Garza advised that the District has a vacancy for the Records Management Officer position and we have several options. She stated that the Board could appoint a staff member or a

Director or her office could take on the role. Director Murphy stated she's already trained for the position. Mr. Cravens recommended Ms. Candace Warren, the Office Administrator, to serve as the Records Management Officer. Director Murphy nominated herself to be Records Management Officer. Director Murphy's motion failed for lack of a second. A motion was then made by Director Ellison Jr. and seconded by Director Hobgood to nominate Ms. Warren as Records Management Officer. Director Murphy voted nay.

4. New Business:

- a) Regarding the approval of March 8, 2023, April 13, 2023, May 11, 2023, and June 8, 2023, minutes – Director Murphy stated that she hasn't read the minutes. Director Hobgood made a motion to approve the minutes as written for March 8, 2023, April 13, 2023, and May 11, 2023. He had a concern with a date on the June 8, 2023 minutes. A motion was made by Director Hobgood and seconded by Director Ellison Jr. to approve all of the minutes as presented and the June 8, 2023 minutes, contingent upon the correction of a date. Director Murphy voted nay.
- b) Regarding the Discussion with Steve Peters, Senior Vice President for Amegy Bank and Dennis Itzep with the Treasury Management Group of Amegy Bank on Sweep Accounts – Mr. Steve Peters and Mr. Dennis Itzep discussed the benefits of Amegy Bank's new Sweep Accounts. After a full discussion and lots of questions, the Board voted unanimously to table a vote on the Sweep Accounts until more information is known.

5. Bookkeeper's Report

- a) Regarding the Approval from the Board of Payments of Bills and Investments. Mr. Haskins gave his monthly report. A copy of his Bookkeeper's Report is attached hereto. Mr. Haskins expressed the need to have a budget workshop and the Board agreed to have the workshop on July 25, 2023.
- b) Regarding the Approval from the Board of Money Market Transfer – Mr. Haskins stated that he would be transferring \$100k to the money market account to cover bills. A motion was made by Director Hobgood and seconded by Director Ellison Jr. for the transfer of \$100k into the money market account.

6. Engineer's Report

Mr. Wilcox, the District's Engineer, was not present so Mr. Cravens presented the Engineer's Report.

- a) Regarding 2023-012 Ditch 6, Marlow Lakes Sect. 5 – Mr. Cravens presented Mr. Wilcox' recommendation letter to approve Marlow Lakes Sect. 5. But because of damage that the previous contractor did to Ditch 6E, Mr. Cravens recommended to table the District's approval until the situation gets corrected. A motion was made by Director Hobgood and seconded by Director Ellison Jr to table the approval of 2023-012 Ditch 6, Marlow Lakes Sect. 5.
- b) Regarding 2023-014 Ditch 6, Juniper Landing – Mr. Cravens presented Mr. Wilcox' recommendation letter and Mr. Cravens also recommended Juniper Landing for approval. A motion was made by Director Hobgood and seconded by Director Ellison Jr for the approval of 2023-014 Ditch 6, Juniper Landing.

- c) Regarding 2023-002 Brookwater Ditch 6, Sect. 1 – Mr. Cravens stated that Brookwater did not meet our requirements and asked the Board to table Brookwater. A motion was made by Director Hobgood and seconded by Director Ellison Jr to table the approval of 2023-002 Brookwater Ditch 6, Sect. 1.
- d) Regarding 2023-010 Ditch 8, Mainland Battery – Mr. Craven's presented Mr. Wilcox' recommendation letter and Mr. Cravens also recommended approval for Mainland Battery. A motion was made by Director Hobgood and seconded by Director Ellison Jr for the approval of 2023-010 Ditch 8, Mainland Battery.
- e) Regarding 2023-009 Boat and RV Storage Ditch 9 – Mr. Lindsey discussed the possibility of the District accepting a 15' easement instead of a 20' easement. Mr. Cravens stated that Mr. Wilcox was good with that as long as Mr. Cravens thought that was enough access for the District's equipment. A motion was made by Director Hobgood and seconded by Director Murphy to table the approval of 2023-009 Boat and RV Storage Ditch 9 until they could talk to Mr. Wilcox about this.
- f) Regarding 2021-026 and 2023-011 Ditch 6 Lago Mar Phase 1 and 2 24" Force Main – Mr. Cravens stated that Mr. Wilcox prepared a recommendation letter and Mr. Cravens also recommended approving 2021-026 Ditch 6 Lago Mar Phase I. Director Hobgood made a motion, and Director Murphy seconded, to approve Ditch 6 Lago Mar Phase I.

Mr. Cravens made a recommendation to table 2023-011 Ditch 6 Lago Mar Phase 2. It was the consensus of the Board members to table Ditch 6 Lago Mar Phase 2.

- g) Regarding 2023-015 Ditch 9 LaMarque Commercial Development (Former Dog Track) – Mr. Cravens advised that LaMarque Commercial Development be tabled because they made changes to their plans, and that we needed additional time to review them. It was the consensus of the Board members to table 2023-015 Ditch 9 LaMarque Commercial Development (Former Dog Track).
- h) Regarding 2023-016 Ditch 10 Ambrose Sect. 3 – Mr. Cravens advised that Ditch 10 Ambrose Sect. 3 be tabled because they made changes to their plans, and that we needed additional time to review them. It was the consensus of the Board members to table 2023-016 Ditch 10 Ambrose Sect. 3.

7. District Manager's Report

- a) Regarding the District property, facilities, infrastructure, vehicles, equipment, projects, developments, compliance, reporting and personnel matters – Mr. Cravens stated that the maintenance guys completed all of Ditch 5 and 6, also Ditch 8 and 11 and they were starting on Ditch 10. On the operating side, the guys mowed the bottom of Ditch 6 and some of Ditch 5.

Mr. Cravens advised that the GLO Central Region River Basin Flood Study Group has invited the District to share on a study that was done on the Dickinson Bayou Watershed. Mr. Cravens invited the Board to attend this meeting here at the GCDD2 conference room via Zoom, on July 19, 2023, at 9:30 a.m.

8. Attorney's Report

- a) Regarding the Amending Order Establishing Director Fees of Office and Reimbursement Policy – Ms. Garza, Attorney for the District, stated that on June

18, 2023, the Texas Legislature signed House Bill 2815 into law which increases the per diem amount that a Director can receive while performing service on behalf of the District. Ms. Garza stated the new amount is the amount set by the Texas Ethics Commission for members of the legislature which is currently \$221.00. Ms. Garza stated the annual maximum is still \$7,200 and asked the Board if they would like to increase the daily amount. The Board decided not to change their current Reimbursement Policy.

- b) Regarding the Review of Recent Public Information Act Requests and Status of Responses to Same – Ms. Garza wanted to update the Board on any PIA requests. Since the last meeting, there were two requests. One was on Directors' reports, Director training, and campaign finance forms, and the other request was from a former employee, and there was nothing responsive, which Ms. Garza copied the Board on the response.

9. Director's Report

Director Ellison Jr. complimented our employees on the removal of some debris, such as couches and love seats, in Ditch 5 near Atwater Street.

Director Hobgood made a statement that as a Board, that he would hope that the Board should come together and act more unified and work together to benefit the District and its' constituents. He stated that they are a Board of three. Director Ellison Jr. agreed that the Directors should make decisions based on what's best for the constituents and the District.

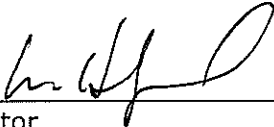
10. Executive Session

- a) Director Hobgood stated that no session will take place.

11. Adjournment

There being no further business the meeting was adjourned. The time was 5:49 p.m.

PASSED, APPROVED and ADOPTED this the 13th day of July 2023.



Director

