



## **Galveston County Drainage District # 2**

### **Minutes of Board of Directors**

### **Special Meeting**

**September 28, 2023**

The Board of Directors (the "Board" or "Directors") of Galveston County Drainage District # 2 (the "District") met in regular session on the 28<sup>th</sup> day of September, 2023 at 4:04 p.m. in the meeting room of the District at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Wayne Hobgood	Director
Jack Ellison Jr.	Director
Angel Murphy	Director

All members of the Board were present, thus constituting a quorum. In attendance were Mr. Landry Cravens ("District Manager"), Ms. Candace Warren, Office Administrator/Records Management Officer for the District, and Dean Oliver, Operator for the District. A copy of the sign-in sheet is attached hereto, but no constituents were present.

#### **1. Call Meeting to Order**

- a) Director Hobgood, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 4:04 p.m. and declared it open for such business as may regularly come before it.

#### **2. Public Comments**

- a) Members of the public must complete a "Request to Speak" form. Public comments are limited to 3 minutes in length. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak and may be removed from the meeting. Unauthorized remarks from the public, yelling and similar distractions will not be permitted.

3. **Old Business:**

a) Budget Amendments for 22/23 Year Ending.

Mr. Cravens presented his budgetary items that needed to be amended for the fiscal year ending 2023. After discussion and review, the Board decided to revise these amendments. Director Hobgood made a motion to approve a revised version of the Budget Amendments and it was seconded by Director Ellison Jr. A copy of the new revised Budget Amendment is attached hereto.

b) Adopt Fiscal Year Ending September 30, 2024 Budget.

Mr. Cravens presented the Board with a copy of a proposed 2024 Budget. After discussion and review, the Board decided to make revisions on the proposed 2024 Budget. A motion was made by Director Hobgood to approve the proposed 2024 Budget contingent upon revisions that the Board approved. Director Ellison Jr. seconded the motion. Director Murphy voted nay. A copy of the new revised 2024 Budget is attached hereto.

c) Engage Auditor to Prepare Fiscal Year Ended 9/30/23 Audit.

Mr. Cravens presented to the Board a copy of an Engagement Letter from Whitney Penn for the fiscal year-ending 2023. He stated that the Engagement Letter was the same as last year, except the cost had increased. Mr. Cravens recommended that the Board except this Engagement Letter. Director Ellison Jr. recommended approval of the Engagement Letter and it was seconded by Director Hobgood.

d) Cost of Living Raises (Pay Raises)

Mr. Cravens recommended to the Board a 5% cost of living raise for all employees. Director Hobgood made a motion to approve a 5% raise for all employees, and Director Ellison Jr. seconded the motion.

e) Tractor Quotes

Mr. Cravens presented to the Board three tractor quotes. He stressed the need to replace our current tractor because there had been ongoing issues with it. The tractor is 11 years old. He wanted to look at getting a new tractor that would be able to fit into problem areas and remove debris easier. Director Hobgood made a motion to approve the purchase of a new tractor, and Director Ellison Jr. seconded the motion. Director Murphy voted no in approving the Tractor Quotes.

4. **Adjournment**

There being no further business the meeting was adjourned. The time was 6:04 p.m.

PASSED, APPROVED and ADOPTED this the 12th day of October 2023.

  
\_\_\_\_\_  
Director

