



Galveston County Drainage District # 2

Board of Directors Regular Meeting Minutes

October 12, 2023

The Board of Directors (the "Board" or "Directors") of Galveston County Drainage District # 2 (the "District") met in regular session on the 12th day of October, 2023 at 4:00 p.m. in the meeting room of the District at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

ξ	Wayne Hobgood	Director
ξ	Jack Ellison Jr.	Director
ξ	Angel Murphy	Director

All members of the Board present, thus constituting a quorum. Also attending this meeting were: Mr. Landry Cravens ("District Manager"), Ms. Candace Warren, Office Administrator/Records Management Officer for the District, Dean Oliver, Operator for the District, Ms. Monica A. Garza of Polley Garza PLLC, attorney for the District, Mr. Steve Haskins of Protocol Bookkeeping Inc., Detective Matthew Cypert, and Mr. Stephen Wilcox, P.E. of Costello Inc. No other attendees of the community were present. A copy of the sign-in sheet is attached hereto, with no signatures recorded.

1. Call Meeting to Order

- a) Director Hobgood, after finding that notice of the meeting had been posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 4:00 p.m. and declared it open for such business as may regularly come before it.

2. Public Comments

- b) There were no members of the public wishing to speak.

3. Old Business:

- a) Director Hobgood stated that he had reviewed the Regular Meeting Minutes from 9/14/2023, and the Special Meeting Minutes from 9/28/2023. After a motion was made

by Director Hobgood, seconded by Director Ellison Jr., the Board voted unanimously to approve the minutes from both past meetings.

4. New Business:

a) *Regarding the Discussion on flat rate billing on Attorney's Fees:*

Ms. Garza explained in detail how the rates for her firm are determined and went on to explain how flat rates work. No motion was made.

5. Bookkeeper's Report:

a) *Regarding the Approval from the Board of Payments of Bills and Investments:*

S. Haskins gave his monthly report. The Board deferred approval of payment of the bills and investments until later in the meeting.

b) *Regarding the Approval from the Board of Money Market Transfer:*

S. Haskins requested approval to transfer \$150,000 from the Money Market account into the General Operating account to cover had been upcoming bills. After a motion was made by Director Hobgood, seconded by Director Murphy, the Board voted unanimously to approve the transfer of \$150,000 to the General Operating Account.

6. Engineer's Report:

a) Regarding 2023-002 Brookwater Ditch 6 Sect. 1:

S. Wilcox asked for the Board to take Brookwater Ditch 6 Section 1 off the agenda, until further notice. He stated that until payment is received by the District, this item should be tabled. After a motion was made by Director Hobgood, seconded by Director Ellison Jr., the Board voted unanimously to table Brookwater Ditch 6 Sect. 1 until further notice.

b) Regarding 2023-009 Ditch 9 – Boat and RV Storage & Easement:

S. Wilcox stated that the Boat and RV Storage met all of the District's requirements and he recommended approval of the plans which include a variance to the District's standard 20-foot easement to a 15-foot easement which has been acquired and recorded.

Mr. Cravens recommended approval as well. He also thanked Mr. Wilcox for the work it took to acquire this easement. Mr. Cravens stated this would be the first of many to be acquired in the future. After a motion by Director Hobgood, seconded by Director Murphy, the Board voted unanimously to approve the plans for the Boat and RV Storage & Easement.

c) Regarding 2023-011 Ditch 6 – Lago Mar 24-inch Force Main, Phase 1 and 16-inch Force Main Phase 2A:

S. Wilcox announced that Lago Mar 24-inch Force Main, Phase 1 and 16-inch Force Main Phase 2A plans met the District's criteria, so he recommended approval. Mr. Cravens recommended approval as well. After a motion by Director Hobgood, seconded by Director Murphy, the Board voted unanimously to approve the plans for the Ditch 6 – Lago Mar 24-inch Force Main, Phase 1 and 16-inch Force Main Phase 2A.

- d) Regarding 2023-020 Ditch 9- Trails at Woodhaven Lakes Phase 2 Mass Grading:
S. Wilcox recommended approval of the plans for the Trails at Woodhaven Lakes Phase 2 Mass Grading. He stated that the District cannot assess any impact fee at this time, because they are doing their sections and platting. Mr. Wilcox stated that once they file the plat, the District will assess the applicable impact fee. Mr. Cravens recommended approval, contingent on them fixing the mess they left on Phase 1. The Board concurred to hold approval on the plans until the Phase 1 issues were corrected.

7. Attorney's Report:

- a) Regarding the Approval for the Amendment to District Information Form and Notice to Purchaser:

M. Garza presented to the Board a draft of an Amendment to District Information Form and Notice to Purchaser which included information required by law including the recently adopted 2023 tax rate. After a brief discussion, a motion was made by Director Hobgood, and seconded by Director Ellison Jr., the Board voted unanimously to approve the Amendment to District Information Form and Notice to Purchaser and record in the real property records of Galveston County.

8. District Manager's Report: District property, facilities, infrastructures, vehicles, equipment, projects, developments, compliance, reporting, and personal matters:

- a) Mr. Cravens stated that on the maintenance side, we mowed ditches off of Main St., 12A, 16A, 15A, 13E, and 14C. We also mowed the high school, 10B, C, D, and the College of the Mainland. On the operating side, he stated that they are still excavating the Ultimate Channel, Ditch 6.

- b) Mr. Cravens advised the Board that he would be going on vacation next week.

5. a) *Approval of Payment of Bills and Investments, continued.* After a motion by Director Hobgood, seconded by Director Ellison Jr., the Board voted unanimously to approve the Payments of Bills and Investments.

9. Director's Report:

- a) Director Ellison Jr. made an inquiry on the swinging gates on Ditch 12A and 13A as to who should maintain those.
- b) Director Murphy made an inquiry into a car accident Mr. Cravens was recently involved in. She asked about the SWEEP account investments with Amegy Bank, and the Fiscal Year 2024 budget that needs to be adjusted.
- c) Director Hobgood asked about the progress of Ditch 6 renaming, and then requested before and after pictures of maintenance being performed to be placed on the website.

10. Executive Session:

- a) No session was held with the Board on this date.

11. Adjournment:

There being no further business the meeting was adjourned. The time was 5:04 p.m.

PASSED, APPROVED and ADOPTED this the 9th day of November 2023.



Director

