

Galveston County Drainage District # 2

Minutes of the Board of Directors



Regular Meeting

December 14, 2023

The Board of Directors (the "Board" or "Directors") of Galveston County Drainage District # 2 (the "District") met in regular session on the 14th day of December, 2023 at 4:00 p.m. in the meeting room of the District at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Jack Ellison Jr.	Director
Angel Murphy	Director

There being two members of the Board present, thus constituting a quorum.

Also in attendance were Mr. Landry Cravens ("District Manager"), Ms. Candace Warren, Records Management Officer/Office Administrator for the District, Ms. Monica A. Garza, Attorney with Polley Garza PLLC, Mr. Steve Haskins of Protocol Bookkeeping Inc., Dean Oliver, Operator for the District, and Detective Matthew Cypert. Mr. Steven Wilcox, P.E., CFM of Costello Inc., now Pape-Dawson Engineers, was not in attendance.

1. Call Meeting to Order

Director Ellison Jr., after finding that notice of the meeting was posted as required by law and finding that a quorum of the Board was present, called the meeting to order at 4:00 p.m. and declared it open for such business as may regularly come before it.

2. Public Comments

There being no public comments, the Board proceeded with the agenda.

3. Old Business:

Mr. Cravens began the discussion of renaming Ditch 6B, instead of Ditch 6A, to "Earnest Solomon Bayou." He said that Ditch 6A is also known as Dickinson Bayou and because it is a navigable waterway, it cannot be renamed. Mr. Cravens stated he had spoken with a gentleman at TxDOT and Ditch 6B is not dedicated so he recommended that the District

rename Ditch 6B instead of Ditch 6A. After a motion by Director Ellison Jr., seconded by Director Murphy, the Board voted to rename Ditch 6B to "Earnest Solomon Bayou" instead of Ditch 6A.

4. New Business:

- a) *Approval of the Regular Meeting Minutes from October 12, and November 9, 2023.*
Director Ellison Jr. asked for a vote to approve, but the minutes had not been read yet by all Board members. The item was tabled until the next Regular Meeting.

5. Bookkeeper's Report

- a) *Approval from the Board of Payments of Bills and Investments.*
Mr. Haskins gave his monthly report. The bills were presented and approved by a motion of Director Ellison Jr. and seconded by Director Murphy. Mr. Haskins also handed his resignation letter to Mr. Cravens, saying that January 31, 2024, would be his last day serving the GCDD2. He added that he would fulfill his obligations to the auditor for preparation of the fiscal year 2023 audit. Director Murphy recommended that the District go back and look at past bookkeeping firms that had submitted proposals in 2022. Ms. Garza inquired if the Board would like to send a request for proposals to any other firms. Director Ellison Jr. asked Mr. Cravens to look into those past applicants.
- b) *Approval from the Board of Money Market Transfer.*
- c) Mr. Haskins stated that he would be transferring \$135,000.00 to the Money Market account to cover bills. A motion was made by Director Ellison Jr. and seconded by Director Murphy to approve the transfer of \$135,000.00 into the Money Market account.

6) Engineer's Report

Ditch 9 SST Storage

Mr. Cravens stated that SST Storage met all requirements necessary for approval. His development is drained through a TxDOT ditch at the front of the property and a detention pond will be used in the back of the property. Mr. Cravens stated that the District has obtained a certified letter stating that the developer would be responsible for maintaining and upkeeping the detention pond located in the back. Mr. Cravens said that our engineer recommended approval and he did as well. Director Murphy questioned the legality of the certified letter. Ms. Garza recommended the District enter into a maintenance agreement with the developer. It was decided to table this item until the next regular meeting of the Board so that a maintenance agreement can be negotiated with the developer.

7) District Manager's Report

District Manager Landry Cravens stated that the District is working with a skeleton crew and the operating crew is on vacation and won't be back until the first of the year. On the maintenance side the foreman is on vacation, but the District continued mowing Ditch 6, 9 and 10. The District also finished mowing Ditch 8. Mr. Cravens told the Board that he was working on acquiring easements. He showed them the areas along Ditch 13, from Prune Street to Hwy. 3. After a discussion on easements along Ditch 13, Mr. Cravens stated that he would keep the Board up to date on acquiring these easements.

8) Attorney's Report

- a) *Authorize Eminent Domain reporting compliance pursuant to Texas Government Code, Section 2206.151-157*

Ms. Garza stated that the District will need to complete a report that is due by the end of February pertaining to eminent domain authority. She told the Board that she would get with the GCDD2 office on getting this filed. Director Ellison Jr. made a motion to approve the filing of the Eminent Domain reporting compliance pursuant to Texas Government Code, Section 2206.151-157, and it was seconded by Director Murphy.

- b) *Memorandum for Easement Acquisition and Eminent Domain process.*

Ms. Garza provided a Memorandum on Easements and Eminent Domain/Condemnation Proceedings. That memo is attached within.

- c) *Review Attorney Hourly Rate Adjustments.*

Ms. Garza advised the Board that Polley Garza has looked at their rates and has made changes effective January 1, 2024 of an approximate 5% increase.

9) Director's Report

Director Ellison Jr. asked Director Murphy if she had anything to discuss, and her reply was no. Director Ellison Jr. then asked about the swing gate on Attwater Road. Mr. Cravens stated that he would look into it.

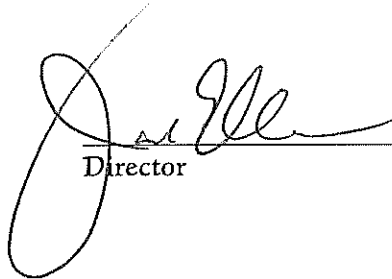
10. Executive Session

There was no executive session held.

11. Adjournment

There being no further business the meeting was adjourned. The time was 4:43 p.m.

PASSED, APPROVED and ADOPTED this the 11th day of January 2024.



Director

