



Galveston County Drainage District # 2 SEPTEMBER 12, 2024

REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS

The Galveston County Drainage District # 2 (the "District") Board of Directors (the "Board" or "Directors") met in regular session at 4:00 p.m. on the 12th day of September 2024 at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Wayne Hobgood	Chairman
Jack Ellison Jr.	Vice Chairman
Angel Murphy	Secretary

All members of the Board were present, thus constituting a quorum.

In attendance were:

Mr. Landry Cravens, District Manager

Ms. Candace Warren, Records Management Officer / Office Administrator for the District

Mr. Stephen Wilcox, P. E. CFM of Pape-Dawson Engineers; Ms. Monica Garza, Attorney of Polley Garza

Ms. Christian Carner, Bookkeeper of Gulf Coast Bookkeeping

Detective Matthew Cypert, LaMarque Police Department

1. Call Meeting to Order

After finding that notice of the meeting was posted as required by law, Director Hobgood determined that a quorum of the Board was present, called the meeting to order at 4:00 p.m., and declared it open for such business as may regularly come before it.

2. Public Comments

None

6. Engineers' Report:

a. 2024-014 Ditch Bayou Ridge Detention

Mr. Wilcox explained that the Bayou Ridge Detention met all the District's requirements. He added that it drains through a direct outfall into Highland Bayou. Mr. Wilcox and Mr. Cravens recommended approval. Director Hobgood motioned to approve. Director Ellison Jr. seconded the motion. All Board members unanimously approved the Bayou Ridge Detention.

b. 2024-016 Ditch 6 College of the Mainland – Public Safety Careers Building

Mr. Wilcox explained that the College of the Mainland is constructing a detention pond that will drain into Ditch 6B. The College of the Mainland met all approval requirements. Mr. Wilcox and Mr. Cravens recommended approval. Director Hobgood motioned to approve. The vote was unanimous by all Board members for the approval of the College of the Mainland – Public Safety Careers Building.

- c. 2024-015 Ditch 9 Parkline Paint Booth
Mr. Wilcox explained that the Parkline Paint Booth is a small concrete pad added to an existing building. This pad is very small, so there is very minimal impact. Mr. Wilcox and Mr. Cravens recommended approval. Director Hobgood motioned to approve this agenda item. All Board members unanimously approved the Parkline Paint Booth.
- d. 2024-017 Ditch 6 Lago Mar Phase 2 and 2B Force Main
Mr. Wilcox explained that this project is a sanitary sewer force main located along Century Boulevard and 25th Street in Texas City and had been approved previously by the District. There is no increase in development, he added. Mr. Wilcox and Mr. Cravens recommended approval. Director Hobgood motioned to approve this agenda item. The vote was unanimous by all Board members for the approval of the Lago Mar Phase 2 and 2B Force Main.
- e. 2024-018 Ditch 11 Truck Stop & C Store Redevelopment with no increase in imperviousness.
Mr. Wilcox explained that this development will be drained into Ditch 11 via TxDOT. This project is a redevelopment of an existing site, and there is no increase in imperviousness. Mr. Wilcox and Mr. Cravens recommended approval. Director Hobgood motioned to approve this agenda item. The vote was unanimous by all Board members for the approval of the Truck Stop & C Store.
- f. 2024-020 Ditch 6 Vida Costera Section 3 – part of an already approved DIA.
Mr. Wilcox explained that this project will be drained into the District's Ditch 6D system via an existing detention pond. Vida Costera Section 3 met all requirements. Mr. Wilcox and Mr. Cravens recommended approval. Director Hobgood motioned to approve this Agenda item. The vote was unanimous by all Board members for the approval of the Vida Costera Section 3.

3. **Old Business:**

- a. **Approval of August 8, 2024, Regular Meeting Minutes**
Director Murphy stated that the Regular Meeting Minutes were incorrect. Director Ellison Jr. asked Director Murphy if she had notified the District office. Director Murphy said that the District office has video. Director Hobgood asked Director Murphy if she had submitted her corrections. Mr. Cravens noted that she had not submitted any corrections to the District office. After a brief discussion of the Regular Meeting Minutes from August 8, 2024, Director Hobgood motioned to approve. Director Ellison Jr. seconded the motion. Director Murphy voted no and opposed the Approval of the Regular Meeting Minutes from August 8, 2024.
- b. **Discussion and Approval of Owens 5 Installs New Contract**
Director Hobgood discussed with the Board that this agenda item should be tabled until further notice, pending further discussion.

4. **New Business:**

- a. **Approval of August 29, 2024, Special Meeting Minutes**
Director Murphy stated that the August 29th Special Meeting Minutes were incorrect because the votes were not recorded as she had expressed in the Special Meeting. Ms. Garza concluded that Director Murphy wanted the Special Meeting Minutes to reflect when she voted not to approve those Minutes. After briefly discussing the August 29th Special Meeting Minutes, Director Hobgood motioned to approve the Minutes. Director Ellison Jr. seconded the motion. Director Murphy voted no and opposed the Approval of the August 29th Special Meeting Minutes.

5. **Bookkeepers' Report:**

- a. **Review and Approval of Bookkeeper's Report**
Ms. Carner presented the Bookkeeper's Report to the Board. A copy is attached hereto. All Board members voted unanimously to approve the Bookkeeper's Report.
- b. **Review and Approval of ACH Report**
Ms. Carner reviewed the ACH charges for the month. Director Hobgood stated that approval was not needed for the ACH Report, so the Board did not take a vote. A copy is attached hereto.
- c. **Review and Approval of Credit Card Report**
Ms. Carner went over the Credit Card charges for the month. All Board members voted unanimously to approve the Credit Card Report. A copy is attached hereto.

d. **Review and Approval of Bill Disbursements**

Ms. Carner reviewed the August Bill Disbursements with the Board. All Board members voted unanimously to approve them. A copy is attached hereto.

e. **Review and Approval of Investment Report**

Ms. Carner reviewed the August Investment Report, which all Board members unanimously approved. A copy of the Investment Report is attached hereto.

7. District Managers' Report:

District property, facilities, infrastructures, vehicles, equipment, projects, developments, compliance, reporting, and personnel matters.

Mr. Cravens stated that on the maintenance side, it was another wet month, but our guys were able to mow Ditch 3, 6, 9, 5A, 5B, 8, 8A, and 14C. He added that a tree fell into Ditch 13C, and so it was removed. He mentioned that this tree was a casualty of Hurricane Beryl and that it would have fallen earlier, but other trees were holding it up.

Mr. Cravens informed the Board that he took and passed an online version of the Public Funds Investment Act ("PFIA") class. He stated that his PFIA certification would be valid for two years. It has been filed here in the District office.

Mr. Cravens asked Director Murphy again to please turn in her PFIA certification for the District's records.

Mr. Cravens presented the Board with an estimate regarding removing the two abandoned pipelines on Ditch 6. He advised the Board that these pipes run perpendicular to the existing ditch, and because of the District's expansion of Ditch 6, the pipes would need to be cut and capped. He also advised the Board that finding companies that do this type of work is getting harder. He added that he would be looking to find another bid for the Board's review.

8. Attorney's Report:

a. Public Hearing on 2024 Tax Rate

Ms. Garza began a discussion on the 2024 Tax Rate, which has been made available on the GCDD2 website. A copy is attached hereto. Ms. Garza stated that the Tax Rate that the Board authorized for publishing the "Notice on Public Hearing" was established at 0.044140 / \$100. Ms. Garza said that the District's tax rate has decreased, but the tax bill has increased by a little under \$7.00. She added that the tax is still under the 8% threshold, and therefore, the District is not subject to an election. With one member of the public present, Director Hobgood opened up the Public Hearing for the 2024 Tax Rate, and the member who was present stated that, as a taxpayer, she did not want the taxes raised. Director Hobgood closed the Public Hearing on the 2024 Tax Rate, moving on to the next item on the Agenda.

b. Adopt Order Setting Rate and Levying Tax for 2024

Director Hobgood announced that the Tax Rate of 0.044140 / \$100 be adopted and called for a motion to approve. Director Murphy seconded the motion, voting aye. Director Ellison Jr. also voted aye.

Director Murphy stated that although she seconded the motion, she would be voting no in opposition to the Tax Rate.

c. Approve Amendment to District Information Form and Notice to Purchaser

Ms. Garza explained that the District is not technically required to have a Notice to Purchaser. However, because many requests to the District office about this notice were made last year, Ms. Garza stated that the District adopted a Notice to Purchaser order, which was updated to include the 2024 Tax Rate. Director Ellison Jr. noted that an error had been made on the template of the Notice to Purchaser as "Harris County" and asked that a revision be made, to show Galveston County. Ms. Garza stated she would send the corrected version of the template to Ms. Warren. After the Board signed the Amendments and Orders, Director Hobgood motioned to approve the Amendment to the District Information Form, the Order Setting Rate and Levying Tax for 2024 form, and the Notice to Purchaser. All Board members voted unanimously to approve the Amendments and Orders presented under the Attorney's Report for consideration by the Board.

d. Discussion of District Mowing Schedule

Director Hobgood asked Ms. Garza to explain why this Agenda item was in the Attorney's report, and she stated that she did not ask for it to be there. She stated Director Murphy had asked her to add it to the Agenda for discussion. Mr. Cravens explained to the Board that Director Murphy contacted Ms. Garza but did not contact the District office to ask for any item to be added to the Agenda. Mr. Cravens also noted that Director Murphy made the request directly to Ms. Garza. He stated that the District incurs a charge by making such requests through Ms. Garza. Director Hobgood noted that this request has cost the District money again.

Director Ellison Jr. asked Director Murphy if the request to add the Agenda item had been sent to Ms. Garza, and she said yes, it had been. Director Murphy added that to be thoroughly correct; she asked Ms. Garza how to put the requested item on the Agenda.

After Director Murphy asked questions about the District's mowing schedule, Mr. Cravens stated that in previous discussions noted in the meeting minutes, the last couple of months had been wet months, including Hurricane Beryl making landfall in July. He went on to explain that the District is mowed by the watersheds. This schedule would be followed during a typical dry year, but he added again that the last few months had been exceptionally wet.

When asked about taking before-and-after pictures, Mr. Cravens stated that only certain events had pictures taken before and after, but not the mowing specifically. Director Ellison Jr. agreed, saying that there was no need for pictures showing mowed ditches. Director Hobgood asked Director Murphy where her pictures were of the District, and she said she was not emailing anything.

Director Hobgood stated that the meeting would be moving on from this item.

e. Real Estate Items, including the following:

- Acceptance or Conveyance of Drainage Dedications, Easements, Deeds, or Consents to Encroachment (PAS, LLC)

Ms. Garza stated that she had no items to be discussed.

9. Director's Report:

Director Hobgood stated that he had nothing to offer.

Director Ellison Jr. also replied that he had nothing he wanted to discuss.

Director Murphy noted that she expected to see changes in the mowing progress from week to week.

Director Hobgood added that, as a reminder, this District is run by a Board of three, not a Board of one.

Director Murphy agreed with Director Hobgood's statement.

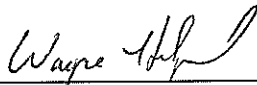
10. Executive Session:

The Executive session was called to begin at 6:05 p.m. after everyone present in the Regular Meeting had exited the room. All three Board members, Mr. Cravens and Ms. Garza, remained for the Executive Session.

11. Adjournment:

There being no further business the Executive session was adjourned. The time was 6:40 p.m.

PASSED, APPROVED, and ADOPTED on the 19th day of September 2024.



DIRECTOR

