

Galveston County Drainage District No. 2



November 14, 2024

REGULAR MEETING MINUTES of the Board of Directors

Wayne Hobgood, Chairman
Jack Ellison Jr., Vice Chairman
Angel Murphy, Secretary

The **Galveston County Drainage District No. 2** (the "District") Board of Directors (the "Board" or "Directors") met in regular session at 4:02 p.m. on the 14th day of November 2024 at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

There being three members of the Board present, thus constituting a quorum.

In attendance were:

Mr. Landry Cravens, District Manager, Ms. Candace Warren, Records Management Officer / Office Administrator for the District; Ms. Paige Bailey, Attorney of Olson & Olson, LLP, Ms. Christian Carner, Bookkeeper of Gulf Coast Bookkeeping, Mr. Dean Oliver, Operator for the District, and Officer Matthew Cypert, of the La Marque Police Department.

Call Meeting to Order

After finding that notice of the meeting had been posted as required by law and finding that a quorum of the Board was present, Director Hobgood called the meeting to order at 4:02 p.m. He declared it open for such business as may regularly come before it.

Public Comments

None.

Old Business:

a. Approval of October 10, 2024, Regular Meeting Minutes

Director Hobgood motioned to approve the Regular Meeting Minutes for October 10, 2024, with Director Ellison Jr. seconding the motion. Director Murphy remained silent on the vote.

New Business:

a. Approval of October 24, 2024, Special Meeting Minutes

Director Hobgood motioned to approve the Special Meeting Minutes for October 24, 2024, with Director Ellison Jr. seconding the motion. Director Murphy remained silent on the vote.

b. Approval of October 31, 2024, Special Meeting Minutes

Director Hobgood motioned to approve the Special Meeting Minutes for October 31, 2024, with Director Ellison Jr. seconding the motion. Director Murphy remained silent on the vote.

Bookkeepers' Report:

a. Review and Approval of Bookkeeper's Report

Ms. Carner presented the Bookkeeper's Report to the Board. A copy is attached hereto. All Board members voted unanimously to approve the Bookkeeper's Report.

b. Review and Approval of ACH Report

Ms. Carner reviewed the ACH charges for the month. Director Hobgood made the motion to approve, with Director Ellison Jr. seconding the motion to approve the ACH Report. Director Murphy voted to approve as well. A copy is attached hereto.

c. Review and Approval of Credit Card Report

Ms. Carner went over the Credit Card charges for the month. Director Hobgood motioned to approve the Credit Card Report, and Director Ellison Jr. seconded the motion.

Director Murphy opposed the approval. A copy is attached hereto.

d. Review and Approval of Bill Disbursements

Ms. Carner reviewed the October Bill Disbursements with the Board. Director Hobgood wanted to allow the other Board members time to review the bills that Ms. Carner submitted. The Board agreed that the discussion and review of the Bill Disbursements would continue later in this meeting.

e. Review and Approval of Investment Report

Ms. Carner reviewed the October Investment Report. Mr. Cravens stated that, as the new Investment Officer, he would not recommend or approve this Investment Report because he did not receive it until four hours before this meeting took place and did not gain access to the Texas Class account until Tuesday, November 12th. He presented to the Board and the Bookkeeper email threads, which showed he was trying to gain access to Texas Class the week after being named Investment Officer, but to no avail. After a brief discussion, with the Board admonishing the Bookkeeper to work with the Investment Officer on how the report is created, Director Hobgood motioned to approve the Investment Report, and Director Ellison Jr. seconded the motion for approval, contingent upon the Investment Officer approving and confidently signing the report.

Director Murphy opposed the approval. A copy of the Investment Report is attached hereto.

Attorney's Report

a. Real Estate Items, including the following:

- i. Acceptance or Conveyance of Drainage Dedications, Easements, Deeds, or Consents to Encroachment (PAS, LLC)

Ms. Bailey stated that she had no items to discuss at this time.

Mr. Cravens began discussing property that the Board was interested in pursuing along Ditch 13C.

District Managers' Report

District property, facilities, infrastructures, vehicles, equipment, projects, developments, compliance, reporting, and personnel matters.

Mr. Cravens stated that on the maintenance side, the guys completed all of the Ditch 6 watersheds. He said they mowed Ditch 1, 7B, 10A, 8, 8B, which is most of the University of Houston property, and Ditch 9.

On the operating side, Mr. Cravens stated that the guys were continuing to excavate Ditch 6 when they could. Mr. Cravens noted that there had been wet and rainy days during this month.

Director's Report

Director Murphy asked about the status of Ditches 11, 10A, and 10B. Mr. Cravens stated that TxDot is still undergoing construction within those ditches.

Director Hobgood discussed the Directors' Fees of Office with Ms. Carner, and she called on Ms. Bailey to answer additional questions about the stipends the Directors earn. Ms. Bailey provided answers.

Director Hobgood also mentioned mileage reports submitted by any director, to which Ms. Bailey also answered, stating that they were acceptable as long as they were properly turned in monthly as a verified statement along with the hours worked.

Continuation of Bookkeepers' Report:

d. Review and Approval of Bill Disbursements

After reviewing and discussing Ms. Carner's report, Director Hobgood motioned for the Approval of Bill Disbursements, and Director Ellison Jr. seconded the motion.

Director Murphy opposed the approval.

Director Hobgood motioned to approve only one of the invoices presented for Gulf Coast Bookkeeping, with the exception of the invoice submitted one month ahead of services rendered by Ms. Carner. Director Ellison Jr. seconded the motion.

Director Murphy opposed the vote for approval. A copy is attached hereto.

Executive Session

The Executive session was called to begin at 5:03 p.m. after everyone present in the Regular Meeting had exited the room. All three Board members, Mr. Cravens, Ms. Bailey, Mr. Oliver, and Ms. Carner, remained for the Executive Session.

Adjournment

There being no further business, the Executive Session was adjourned at 5:21 p.m. With the end of the Executive Session, the Regular meeting was also adjourned at 5:21 p.m.

PASSED, APPROVED, and ADOPTED this the 19th day of November 2024.



Director

