

Galveston County Drainage District No. 2

Regular Meeting Minutes

Board of Directors

December 12, 2024



Wayne Hobgood
Jack Ellison Jr.
Angel Murphy

Chairman
Vice Chairman
Secretary

The Galveston County Drainage District No. 2 (the "District") Board of Directors (the "Board" or "Directors") met in regular session on the 12th day of December 2024, at 4:01 p.m. located at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

All members of the Board are present, thus constituting a quorum.

In attendance were:

Landry Cravens, District Manager; Candace Warren, Records Management Officer/Office Administrator for the District; Stephen Wilcox, P. E. CFM of Pape-Dawson Engineers; Christian Carner, Bookkeeper with Gulf Coast Bookkeeping Inc.; Paige Bailey, Attorney with Olson & Olson LLP; Dean Oliver, Operator for the District; and Officer Marco Hernandez of the La Marque Police Department.

1. Call Meeting to Order:

After finding that the notice of the meeting was posted as required by law and that a quorum of the Board was present, Director Hobgood called the meeting to order at 4:01 p.m. The meeting was declared open for such business as may regularly come before it. Director Hobgood led the invocation, and the Pledge was recited.

2. Public Comments:

There were no public comments, and the Board proceeded with the agenda.

3. Old Business:

a) Approval of Regular Meeting Minutes of November 14, 2024

Director Hobgood moved to approve the Regular Meeting Minutes from November 14, 2024. Director Ellison Jr. seconded the motion. Director Murphy opposed the motion.

b) Approval of Certified Meeting Minutes of November 14, 2024

Following a brief discussion, Director Hobgood moved to table the Certified Meeting Minutes from November 14, 2024, citing a revision of the subject matter would need to be added. Director Ellison Jr. and Director Murphy agreed upon this.

4. Bookkeeper's Report

a) Review and Approval of Bookkeeper's Report

Ms. Carner presented the monthly bookkeeper's report. Director Hobgood made a motion to approve the report, with Director Ellison Jr. seconding it. Director Murphy also voted aye.

b) Review and Approval of ACH Report and ACH Vendor List

Ms. Carner suggested to the Board to add Xerox as an ACH payment. Mr. Cravens stated he wanted Xerox to be listed as an ACH payment all along.

After a brief discussion, Director Hobgood made a motion to approve the ACH Report and ACH Vendor List. Director Ellison Jr. seconded the motion, with Director Murphy voting aye.

c) Review and Approval of Credit Card Report and Credit Card Vendor List

After a brief discussion, Director Hobgood motioned to approve the Credit Card Report and Credit Card Vendor List. Director Ellison Jr. seconded the motion, with Director Murphy voting aye.

d) Review and Approval of Bill Disbursements

After a brief discussion, Director Hobgood moved to approve the Bill Disbursements. Director Ellison Jr. seconded the motion, with Director Murphy remaining silent.

e) Review and Approval of Investment Report

Ms. Carner presented the Investment Report. Mr. Cravens recommended the Board approve the investment report as well but added that he would take a lead role in creating the investment report. Director Hobgood made a motion to approve the Investment Report. Director Ellison Jr. seconded the motion, with Director Murphy voting aye.

f) Review and Approval of Money Market Transfer

Ms. Carner stated that she was not sure why this item was added to the agenda. Director Hobgood expressed the need to have Board approval of the Money Market Transfers because of the large amount of funds being transferred. He expressed from here on out, the Board would approve all transfers. He added that Ms. Carner has approval to transfer funds for emergency purposes only. Director Hobgood stated that because funds had already been transferred prior to this meeting, no approval from the Board was needed.

g) Discussion of Progress of Audit

Ms. Carner stated that she spoke with the auditor, Mr. Rambo, and he stated that if there are no problems that arise, the audit will be completed before January's meeting.

5. New Business:

a) Discussion and Approval of Texas-New Mexico Power Company Aerial Transmission Easement Agreement

Mr. Cravens invited Mr. Simon Labrosse Gelinas with Alpha Omega Power to discuss and clarify the easement that Texas-New Mexico is wanting. After clarity was found, Director Hobgood motioned to approve the Texas-New Mexico Power Company Aerial Transmission Easement Agreement, contingent that the fee of \$1000.00 is paid as compensation to the District's attorney. The motion carried unanimously.

6. Engineer's Report

a) 2022-013 Ditch 6 - South Point Drainage Improvements

Mr. Wilcox explained to the Board that South Point Drainage Improvements will be owned, operated, and maintained by the City of Texas City. It will not be the District's responsibility to maintain this development. Mr. Wilcox recommended approval, as well as Mr. Cravens. Director Hobgood motioned to approve the South Point Drainage Improvements, seconded by Director Ellison Jr. Director Murphy voted aye.

b) 2024-021 Ditch 8 - Tilghman Industrial

Mr. Wilcox explained to the Board that this development will utilize a new detention pond that will outfall through Ditch 8. Tilghman Industrial has met the District's criteria, he stated. Therefore, Mr. Wilcox gave a recommendation to approve this development, as did Mr. Cravens. Director Hobgood motioned to approve Tilghman Industrial, which was seconded by Director Ellison Jr. Director Murphy did not give a vote.

c) 2024-024 Ditch 9 - Parkline Breakroom

Mr. Wilcox expressed to the Board that Parkline Breakroom is a very small area with no impact. Mr. Wilcox recommended approval, as did Mr. Cravens. Director Hobgood motioned to approve Parkline Breakroom, seconded by Director Ellison Jr. The motion carried unanimously.

d) 2024-025 Highland Bayou - MUD 68 Station to serve Bayou Ridge

Mr. Wilcox stated that this development will be drained directly to Highland Bayou via an onsite detention pond. They met the District's criteria. As a result, Mr. Wilcox gave his recommendation for the Board to approve, as did Mr. Cravens. Director Hobgood motioned to approve Highland Bayou – MUD 68 Station to serve Bayou Ridge, which was seconded by Director Ellison Jr. The motion carried unanimously.

7. Attorney's Report

a) *Real Estate Items, including the following:*

- i. *Acceptance or Conveyance of Drainage Dedications, Easements, Deeds, or Consents to Encroachment (PAS, LLC)*

Ms. Bailey announced to the Board that she would be moving on from Olson & Olson PLLC. She advised that the District would retain another attorney from that same firm.

8. District Manager's Report

District property, facilities, infrastructures, vehicles, equipment, projects, developments, compliance, reporting, and personnel matters.

Mr. Cravens stated that on the maintenance side, the guys mowed Ditch 13C, 13D, 13E, 15A, 10B, and more of Ditch 9 and Ditch 5A. Regarding the operating side, the guys have been on vacation and will resume work next year.

Mr. Cravens told the Board that the District successfully won the bid with the Galveston County Sheriff's Office for a portion of Ditch 13C. The bid ended up being \$11,500.00. Mr. Cravens advised that the Board gaining the District's ditch systems is a part of Capital improvements. Mr. Cravens asked the Board to keep the District's funds in place that are in the Sheriff's sale auction. He stated that he would be looking at another piece of property related to the District that is possibly going up for sale.

9. Director's Report

Director Hobgood expressed his appreciation to the GCDD2 staff for all they do. Director Hobgood talked about Capital funds and how they can be used for structural improvements. He also wanted to have a discussion on Earnest Solomon Bayou.

Director Ellison Jr. had no comments to share.

Director Murphy stated that she attended a meeting in Austin and provided a brief discussion on what she learned. She suggested the District's meeting minutes do not follow democratic or Robert's Rules standards. Director Ellison Jr. stated that since the Directors receive the minutes to review prior to the meetings, all corrections should be made during that meeting.

10. Executive Session

No executive session was scheduled for this date.

11. Adjournment

There being no further business, the Regular meeting was adjourned. The time was 5:37 p.m.

PASSED, APPROVED, and ADOPTED this the 6th day of January 2025.



Director

