

# Galveston County Drainage District No. 2



## **REGULAR MEETING MINUTES of the BOARD OF DIRECTORS**

*Wayne Hobgood, Chairman  
Jack Ellison Jr., Vice Chairman  
Angel Murphy, Secretary*

**February 13, 2025**

The Galveston County Drainage District No. 2 (the "District") Board of Directors (the "Board" or "Directors") met in regular session at 4:02 p.m. on the 13<sup>th</sup> day of February 2025 at 5000 F.M. 1765, La Marque, TX, 77568, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

There being three members of the Board present, thus constituting a quorum.

In attendance were: Mr. Landry Cravens, District Manager, Ms. Candace Warren, Records Management Officer / Office Administrator for the District; Mr. Stephen Wilcox, P.E., CFM of Pape-Dawson Engineers, Mr. Scott Bounds, Attorney of Olson & Olson, LLP, Ms. Christian Carner, Bookkeeper of Gulf Coast Bookkeeping, Mr. Dean Oliver, Operator for the District, and Officer Matthew Cypert, of the La Marque Police Department.

### **I. Call Meeting to Order**

After finding that the meeting notice was posted as required by law, Director Hobgood determined that a quorum of the Board was present, calling the meeting to order and declaring it open for such business as may regularly come before it.

### **II. Public Comments**

No public speakers were present. However, Mr. Josh Rambo, Mr. Justin Klump, and Mr. Simon Labrosse-Gelinas were present to speak when they were called.

### **III. Old Business:**

#### **a. Review and Approval of January 9, 2025, Regular Meeting Minutes**

Director Hobgood motioned to approve the Regular Meeting Minutes for January 9, 2025, with Director Ellison Jr. seconding the motion.

Director Murphy opposed the vote.

#### **b. Discussion, Approval and Possible Action of the Director's Fees of Office Policy**

Director Hobgood stated he would like the District office to return to overseeing the Director's Fees of Office as outlined by the revision created by the District's Attorney. A copy of the Order Establishing District Fees of Office and District Reimbursement Policy is attached hereto.

Director Hobgood also wanted Section 2 under the "Expenses" section of the Policy, to be filled in as one dollar (\$1.00), which would state that no Director shall be reimbursed for any expense exceeding one dollar (\$1.00) with respect to any individual purpose unless approved by the Board of Directors. Director Hobgood motioned to approve the adopted resolution of the revised Director's Fees of Office Policy, which was seconded by Director Ellison Jr.

Director Murphy opposed the vote.

**c. Discussion and Approval of Ditch 12, 13, 15 and 16 Master Drainage Plan**

Upon Mr. Cravens's recommendation and after a brief discussion by the Board regarding the Ditch 12, 13, 15, and 16 Master Drainage Plan, Director Ellison Jr. motioned to approve it, with Director Hobgood seconding it.

Director Murphy remained silent on the vote and gave no response.

**IV. New Business:**

**a. Review and Approval of the Annual GCDD#2 Audit**

**(presented by Mr. Josh Rambo of McCall Gibson Swedlund Barfoot Ellis PLLC)**

Mr. Rambo gave a detailed analysis of the draft audit he presented to the Board and Mr. Cravens for review. Director Hobgood motioned to approve the Annual District Audit, contingent on a 10-day review of the audit by the Board. Director Ellison Jr. seconded the motion.

The vote for the Approval of the Annual GCDD#2 Audit was unanimous.

**b. Discussion and Approval of Directors taking PFIA Certification**

Mr. Cravens stated that Director Hobgood would need to renew his PFIA Certification. He asked Director Hobgood if he wanted to take a trip to Austin to complete this course, or take it online, to which Director Hobgood stated he preferred an online course. After a brief discussion on the pricing of classes, Director Hobgood, motioned to approve the Directors taking PFIA Certification, which was seconded by Director Ellison Jr.

Director Murphy remained silent on the vote and gave no response.

**c. Overview of Program and TCEQ Requirements for the District**

The District's Engineer, Mr. Stephen Wilcox, and Mr. Justin Klump with Stormwater Solutions discussed the new Texas Commission on Environmental Quality (TCEQ) law regarding MS4's Permits (Municipal Separate Storm Sewer System). A copy of the scope and description of work involved in ensuring compliance with this law is attached hereto. Pricing of the services to maintain the filing and compliance with the MS4 permit was also discussed.

**d. Consider Contract with Stormwater Solutions to Prepare the Stormwater Management Plan and NOI Submittal along with Quarterly Reporting to Maintain Compliance with the TCEQ**

After a brief discussion, Director Hobgood motioned to approve the Contract with Stormwater Solutions, with Director Ellison Jr. seconding the motion.

The vote was unanimous.

**e. Discussion, Consideration, and Possible Action on Services from the District's Bookkeeper, Gulf Coast Bookkeeping**

Director Ellison Jr. said that the District should move in another direction from the current District's Bookkeeper. He expressed concern about the lack of communication between the District's office and the Bookkeeper. Director Ellison Jr. motioned to terminate the Services from the District's Bookkeeper. Director Hobgood seconded the motion, with Director Murphy opposing the motion.

Director Hobgood instructed Mr. Cravens to contact other bookkeepers for interviews within a week.

**V. Bookkeepers' Report:**

**a. Review and Approval of Bookkeeper's Report**

Ms. Carner presented the Bookkeeper's Report to the Board. A copy is attached hereto. Director Ellison Jr. motioned to approve the Bookkeeper's Report, with Director Hobgood seconding the motion.

Director Murphy offered no vote.

**b. Review and Approval of ACH Report and ACH Vendor List**

Ms. Carner reviewed the ACH charges for the month. A copy is attached hereto. Director Hobgood made the motion to approve, with Director Ellison Jr. seconding the motion to approve the ACH Report and ACH Vendor List.

Director Murphy offered no vote.

**c. Review and Approval of Credit Card Report and Credit Card Vendor List**

Ms. Carner discussed the Credit Card charges for the month. A copy is attached hereto. There was a discussion about the IT representative's name on the Amazon account and invoice. Director Hobgood noted that he wanted to see a follow-up on removing his name. Director Hobgood motioned to approve the Credit Card Report and Credit Card Vendor List, contingent upon the name being removed from the Amazon account, and Director Ellison Jr. seconded the motion. Director Murphy offered no vote.

**d. Review and Approval of Bill Disbursements, Payroll Report and Fees of Office Report**

Ms. Carner reviewed the Bill Disbursements with the Board. She also briefly discussed the Payroll Report and the Fees of Office Report. The discussion turned to the submittal to the Board for approval of the reimbursement for mileage check issued to Director Murphy. Director Hobgood stated that the Board did not pre-approve Director Murphy's trip, so the mileage check issued would not be approved. Director Hobgood asked the Bookkeeper to void the check. Director Hobgood motioned to approve the Bill Disbursements, Payroll Report, and Fees of Office Report, with the exception of the mileage reimbursement check to Director Murphy. Director Ellison Jr. seconded the motion. A copy of all reports submitted to the Board is attached hereto. Director Murphy offered no vote.

**e. Discussion of Information provided to Bookkeeper**

Ms. Carner offered several instances of what she felt was degrading in her ability to perform Bookkeeping services with the District. She stated that her reasoning for what she believed was founded on a lack of communication with the District office. Director Hobgood stated that communication is key, and the District must have vital communication between the Bookkeeper and the office.

**f. Review and Approval of Investment Report & Investment Opportunities**

Mr. Cravens presented the Board with his Investment Report. A copy is attached hereto.

**VI. Engineer's Report**

**a. 2025-001 Ditch 8 Alpha Omega Substation**

Mr. Wilcox explained to the Board that the Alpha Omega Substation project met the District's criteria, and he would recommend it for approval. Mr. Cravens also agreed. Director Hobgood motioned to approve the Alpha Omega Substation, with Director Ellison Jr. seconding the motion. Director Murphy offered no vote.

**VII. District Managers' Report**

*District property, facilities, infrastructures, vehicles, equipment, projects, developments, compliance, reporting, and personnel matters.*

Mr. Cravens stated that both the maintenance and operating sides are getting equipment ready for the upcoming season. He also noted that the guys check ditches and remove debris from our ditches when it is found. Mr. Cravens informed the Board that the Earnest Solomon Bayou signs are finally on location. He stated that there are four (4) signs along Highway 3 and Emmett F. Lowry Expressway. Mr. Cravens also advised the Board that the IRS Vehicle Mileage has changed from .67¢ to .70¢ per mile.

**VIII. Attorney's Report**

**a. Real Estate Items, including the following:**

- i. Acceptance or Conveyance of Drainage Dedications, Easements, Deeds, or Consents to Encroachment (PAS, LLC)

Mr. Bounds stated he had no report at this time and requested that the District schedule a workshop in April with himself and the Board members for a brief orientation session to include a discussion of the District's core documents, the Open Meetings Law, the Open Records Act, and other items.

**IX. Director's Report**

Director Hobgood stated that he went to the area of Ditch 12 on Main Street, and there is debris that he would like to see cleaned up. He added that the area at the ditch's concrete section needs to be cleaned, as that would benefit our community and citizens. He expressed concern that the City of La Marque needs to realize that the ditch is not the District's responsibility.

Director Ellison Jr. stated that he had nothing to report.

Director Murphy inquired about Ditch 11. She also stated that there were discharges on Newman Street and in Ditch 10, 11, 10A, 10B, 12, and Ditch 12A. She added that the City of La Marque could not afford to fix the discharges and that they were reported to TCEQ and Galveston County. Director Ellison Jr. asked Director Murphy what TCEQ plans to do about these discharges. She stated that TCEQ cannot make the City stop the discharges because the District is not doing remediation. Director Ellison Jr. asked Director Murphy if the City's equipment was not working and could not stop the discharges, how would that be the District's fault? Director Murphy claimed the report was on TCEQ's website. Mr. Wilcox stated that unless legal action is taken against whoever is responsible, he did not think there was anything the District could do physically. Mr. Bounds asked if this was in an unincorporated county area or the City, and Director Ellison Jr. stated that the City should enforce those laws. Director Murphy said it was within the City, approximately 500 feet from FM 519. She could not pinpoint exactly where it came from, she added.

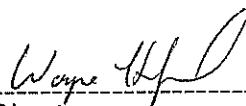
**X. Executive Session**

None was held during this Regular Meeting.

**XI. Adjournment**

There being no further business, the meeting was adjourned. The time was 6:04 p.m.

PASSED, APPROVED, and ADOPTED this on the 13<sup>th</sup> day of March 2025.

  
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Director

